

RESIDENCE HALL COUNCIL

Hall Councils exist to provide an effective means of coordination and communication among the officers, building staff, and residents, to promote the general welfare of residents by assessing needs and providing community-building activities, and to develop leadership opportunities for individuals in the community.

Hall Council Board MEMBERSHIP

President – The President shall preside over the Hall Council meetings. They shall act as the official spokesperson for the Hall Council, including acting as a liaison between other organizations and Hall Councils on campus. They shall have the power to bring business before the Executive Board / General Board and enter into discussion. The President will prepare agenda items for each Executive Board and General Board meeting. The President will initiate committees as needed.

Vice President Advocacy – The VP Advocacy shall assist the President in any of their functions and shall take charge when the President is unavailable. The VP Advocacy shall assist in leading the Hall Council General Board meetings. The VP Advocacy shall oversee the recruitment and retention of Hall Council General Board members. The VP Advocacy shall oversee all advocacy initiatives in the residence halls. The VP Advocacy shall oversee all recognition activities and Of the Month submissions for the council. The VP Advocacy shall represent the council at weekly Advocacy & Policy meetings.

Vice President Finance – The VP Finance shall be responsible for the maintenance and presentation of the Hall Council budget throughout the academic year as well as applying for outside funding (when applicable). They shall keep accurate records of Hall Council funds and make reports of financial affairs as required by the President. The VP Finance shall submit requests for spending (FTFs) as well as regular budget reports detailing the council's expenses.

Vice President Communications– The VP Communications shall keep accurate records of Hall Council's proceedings by taking minutes at each meeting. They shall notify the General Board (residents and Floor Representatives) of all meetings. They shall be responsible for correspondence and distribution of copies of the minutes to the Executive Board and Advisors following each meeting. The VP Communications, or their designee, shall be responsible for the production and distribution of publications promoting Hall Council events. The VP Communications shall record the council's programmatic efforts, including program evaluations, in the Think Tank database.

RHLO Representative – The RHLO Representative shall serve as the primary liaison between the constituents of the Hall Council and the RHLO Executive and General Boards. They shall attend Residence Hall Leadership Organization weekly meetings on Tuesdays at 8:30PM and report their hall's activities to the RHLO Board. They shall serve on a RHLO standing committee and carry out the duties and responsibilities as set forth by the committee chair. The RHLO Representative shall be responsible for establishing partnerships with RHLO Representatives across campus in an effort to promote collaboration and co-programming.

VP Sustainability – The VP Sustainability shall serve as the primary liaison between the Hall Council and both Columbia Housing and the EcoReps. They shall coordinate all collaborative events and initiatives between EcoReps and Hall Council, as well as all events and initiatives sponsored by Columbia Housing. During relevant programming periods, they shall work with the RHLO Sustainable Living Coordinator to assist in large-scale programming efforts.

**All members elected to Hall Council will serve on a RHLO standing committee on a weekly basis*